

**DCE and Director of Corporate Services**

Dean Taylor

**TO: ALL MEMBERS OF THE COUNCIL**

Your Ref:

Our Ref: CC/SAHC

Please ask for: Mrs S Cole

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19 May 2011

Dear Councillor

**YOU ARE HEREBY SUMMONED** to attend the meeting of the Herefordshire Council to be held on **Friday 27 May 2011** at The Shirehall, St Peter's Square, Hereford. at 10.30 am at which the business set out in the attached agenda is proposed to be transacted.

Please note that car parking will be available at the Shirehall for elected Members.

Yours sincerely



**C CHAPMAN**  
**ASSISTANT DIRECTOR LAW, GOVERNANCE AND RESILIENCE**



# AGENDA

## Council

Date: **Friday 27 May 2011**

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Time: **10.30 am**

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Place: **The Shirehall, St Peter's Square, Hereford.**

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Notes: Please note the **time, date** and **venue** of the meeting.

For any further information please contact:

**Sally Cole, Committee Manager Executive**

Tel: 01432 260249

Email: [scole@herefordshire.gov.uk](mailto:scole@herefordshire.gov.uk)

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If you would like help to understand this document, or would like it in another format or language, please call Sally Cole, Committee Manager Executive on 01432 260249 or e-mail [scole@herefordshire.gov.uk](mailto:scole@herefordshire.gov.uk) in advance of the meeting.

# Agenda for the Meeting of the Council

## Membership

Councillor PA Andrews	Councillor AM Atkinson
Councillor CNH Attwood	Councillor LO Barnett
Councillor CM Bartrum	Councillor PL Bettington
Councillor AJM Blackshaw	Councillor WLS Bowen
Councillor H Bramer	Councillor AN Bridges
Councillor ACR Chappell	Councillor EMK Chave
Councillor MJK Cooper	Councillor PGH Cutter
Councillor BA Durkin	Councillor PJ Edwards
Councillor DW Greenow	Councillor KS Guthrie
Councillor RB Hamilton	Councillor J Hardwick
Councillor EPJ Harvey	Councillor AJ Hempton-Smith
Councillor JW Hope MBE	Councillor MAF Hubbard
Councillor RC Hunt	Councillor JA Hyde
Councillor TM James	Councillor JG Jarvis
Councillor AW Johnson	Councillor Brig P Jones CBE
Councillor JLV Kenyon	Councillor JF Knipe
Councillor JG Lester	Councillor MD Lloyd-Hayes
Councillor G Lucas	Councillor RI Matthews
Councillor PJ McCaull	Councillor SM Michael
Councillor JW Millar	Councillor PM Morgan
Councillor NP Nenadich	Councillor C Nicholls
Councillor FM Norman	Councillor RJ Phillips
Councillor GA Powell	Councillor GJ Powell
Councillor R Preece	Councillor PD Price
Councillor SJ Robertson	Councillor P Rone
Councillor A Seldon	Councillor P Sinclair-Knipe
Councillor J Stone	Councillor GR Swinford
Councillor DC Taylor	Councillor PJ Watts
Councillor DB Wilcox	Councillor JD Woodward

## **GUIDANCE ON DECLARING PERSONAL AND PREJUDICIAL INTERESTS AT MEETINGS**

The Council's Members' Code of Conduct requires Councillors to declare against an Agenda item(s) the nature of an interest and whether the interest is personal or prejudicial. Councillors have to decide first whether or not they have a personal interest in the matter under discussion. They will then have to decide whether that personal interest is also prejudicial.

A personal interest is an interest that affects the Councillor more than most other people in the area. People in the area include those who live, work or have property in the area of the Council. Councillors will also have a personal interest if their partner, relative or a close friend, or an organisation that they or the member works for, is affected more than other people in the area. If they do have a personal interest, they must declare it but can stay and take part and vote in the meeting.

Whether an interest is prejudicial is a matter of judgement for each Councillor. What Councillors have to do is ask themselves whether a member of the public – if he or she knew all the facts – would think that the Councillor's interest was so important that their decision would be affected by it. If a Councillor has a prejudicial interest then they must declare what that interest is. A Councillor who has declared a prejudicial interest at a meeting may nevertheless be able to address that meeting, but only in circumstances where an ordinary member of the public would be also allowed to speak. In such circumstances, the Councillor concerned will have the same opportunity to address the meeting and on the same terms. However, a Councillor exercising their ability to speak in these circumstances must leave the meeting immediately after they have spoken.

## AGENDA

### Pages

Please note that under the provisions of the Local Government Act 1972, the outgoing Chairman, Councillor J Stone, and the Vice-Chairman, continue in office until the election of the Chairman and the appointment of Vice-Chairman at the Annual Meeting of the Council.

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|------------|---|---------|--|
| <b>1.</b>  | <b>CHAIRMAN</b>   |         |  |
|            | To elect the Chairman of the Council.   |         |  |
| <b>2.</b>  | <b>PRAYERS</b>  |         |  |
| <b>3.</b>  | <b>APOLOGIES FOR ABSENCE</b>  |         |  |
|            | To receive apologies for absence.   |         |  |
| <b>4.</b>  | <b>DECLARATIONS OF INTEREST</b>   |         |  |
|            | To receive any declarations of interest by Members in respect of items on the Agenda.   |         |  |
| <b>5.</b>  | <b>VICE-CHAIRMAN</b>  |         |  |
|            | To elect the Vice-Chairman of the Council.  |         |  |
| <b>6.</b>  | <b>MINUTES</b>  | 1 - 34  |  |
|            | To approve and sign the Minutes of the meeting held on 4 March 2011.  |         |  |
| <b>7.</b>  | <b>CHAIRMAN'S ANNOUNCEMENTS</b>   |         |  |
|            | To receive the Chairman's and/or Chief Executive's announcements and petitions from members of the public.  |         |  |
| <b>8.</b>  | <b>APPOINTMENT OF THE LEADER OF THE COUNCIL</b>   |         |  |
|            | To appoint the Leader for the term of the Council.  |         |  |
| <b>9.</b>  | <b>NOTIFICATION OF CABINET APPOINTMENTS</b>   |         |  |
|            | To receive the announcement by the Leader of the allocation of portfolios and the appointment of a Deputy Leader of the Council. (To be received without debate.)   |         |  |
| <b>10.</b> | <b>COMMITTEES AND OUTSIDE BODIES 2011/12</b>  | 35 - 46 |  |
|            | To constitute committees and allocate membership of these and other bodies in accordance with political proportionality rules.:   |         |  |
|            | <b>Please note that the Council may be asked under this item to approve alternative arrangements to strict political proportionality for appointments to Committees and other bodies in accordance with Regulation 20 of the Local Government (Committees and Political Groups) Regulations 1990.</b> |         |  |
| <b>11.</b> | <b>REPORT OF THE INDEPENDENT REMUNERATION PANEL</b>   | 47 - 80 |  |
|            | To vary Procedure Rule 4.1.5.2 to receive the report of the Independent Remuneration Panel on proposed changes to the Councillors' allowances scheme.   |         |  |

## **12. DATES OF FUTURE MEETINGS**

Dates for Council meetings in the year 2011/12 are as follows:

Friday 15 July 2011  
Friday 18 November 2011  
Friday 03 February 2012  
Friday 02 March 2012  
Friday 25 May 2012 (Annual Council)

All meetings will commence at 10.30 am and will be held in the Assembly Hall at the Shirehall, Hereford unless otherwise advised.

## **13. ANNUAL REPORTS**

To vary Procedure Rule 4.1.5.2 to dispense with the annual reports of committees and the Leader on the grounds that these reports were given at the final meeting of the preceding municipal year.